

Discipline Committee: 2018-19

POMPEI COLLEGE, AIKALA

(Re-Accredited by NAAC with 'A' grade with CGPA 3.31 in 3rd cycle)

DISCIPLINE COMMITTEE



REPORT OF THE DISCIPLINE COMMITTEE 2018-19

POMPEI COLLEGE, AIKALA

DISCIPLINE COMMITTEE REPORT: 2018-19

DISCIPLINE COMMITTEE AT A GLANCE

SL.NO.	PARTICULARS	DESCRIPTION
1	Total Number of Students	479
2	Members in the Committee	05
3	Number of meetings held	04
4	Cases Handled	28
5	Apology Letters	24

Place: Aikala,

Date: 31.03.2019

Committee convener

Principal

POMPEI COLLEGE, AIKALA

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I. INTRODUCTION:

With the objective of imparting academic and value education to our students in order to form them into wholly integrated persons, developing a fair academic atmosphere in the campus is considered as a necessity. Therefore, discipline among the students is given utmost importance. Student discipline is reflected in their attitude, respect to elders, modest dress, class room behaviour, inter- personal relationship and their holistic approach in and around the college and society.

The students are expected to follow certain codes of conduct. These general rules of discipline are published in the Students' Hand Book; they are explained to them by the Principal on the reopening day of the college. **The class teachers/ Mentors also explain such rules to the concerned group of students.**

Besides, there is a discipline committee to look after the disciplinary matters related to the students. It acts as the watchdog and takes action as and when required. Like other committees in the college, the discipline committee also has its own objectives, constitution, mode of operation and planning.

II. AIMS & OBJECTIVES

The Committee is formed to achieve the following objectives:

1. To develop conducive atmosphere in the college which suits teaching – learning process.
2. To instill a sense of discipline among the students.
3. To highlight the necessity of discipline in and outside the campus.

III. COMMITTEE DETAILS & MEETINGS

The committee is constituted as follows:

- Prof K Jagadeesh Holla -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinator
- Sri Purushotham KV - Member
- Miss Rajani Jenita - Member

Committee Meetings

- **The first meeting was held on 23.07.2018 at principal's chamber:**

Members Present:

- Prof K Jagadeesh Holla -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinator
- Sri Purushotham KV - Member
- Miss Rajani Jenita - Member

Agenda:

- 1) Plan for maintaining discipline in the College /Campus.
- 2) Wearing ID Cards and dress-code.
- 3) Ban for the use of Mobile Phone in the college campus to the students.

Proceedings of the meeting:

The main decisions were taken in the meeting are -

- 1) It was decided to maintain the rules & regulations of the institutions strictly which are printed in the college calendar/ students' hand book.
- 2) It was also decided to enforce the dress-code and ID cards without any relaxation to any student. If any student violates the dress code / not wearing ID card, it was decided to impose 50 Rs fine for not wearing I D Card and Rs. 25 fine for not wearing uniform from Monday to Friday. Students are not permitted to wear Jeans pants and T-shirts on Saturdays. They must wear only coloured formal dress on Saturdays.
- 3) It was decided to enforce the ban of mobiles in the college campus to the students, if any student brings to the class it was decided to Confiscate it and impose Rs.1000-00 fine.
- 4) During the leisure hours, lady students should be either in the Ladies restroom or in the college library.

- **The second meeting was held on 24.08.2018 at principal's chamber:**

Agenda: Form Anti ragging committee.

Members Present:

- Prof K Jagadeesh Holla -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinato
- Sri Purushotham KV - Member
- Miss Rajani Jenita - Member

The committee was constituted in the meeting according to the

Constitution. Committee consists following heads:- Head of the Institution ,ASI local police station, PDO, Local media Rep. Youth activist, student welfare officer, PTA President, all class student Rep. & heads of the departments.

- **The Third meeting was held on 21-02-2019 at principal's chamber:**

Agenda: Regarding Misbehavior & Indiscipline from two students.

Members Present:

- Dr Purushothama KV -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinator
- Sri Purushotham KV - Member
- Miss Rajani Jenita - Member

Resolutions: It was decided to take Strict action against the students using mobile phones in the college corridor & chatting in front of the staff members. Punish them receiving apology & sign in the TC letter.

- **The Fourth meeting was held on 05.03.2019 at principal's chamber:**

Agenda: College day

Members Present:

- Prof K Jagadeesh Holla -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinator
- Dr Purushotham K V - Member
- Miss Rajani Jenita - Member

The committees was constituted to the college day to maintain discipline in the programme. Also to give the letter to the Mulki police station for the caution. Also guide the students to wear the formal dress to the function.

IV. MODE OF OPERATION

The Committee discharges the following functions:

1. To see that every student behaves in the college in a disciplined / dignified manner.
2. Any misbehavior is dealt with in accordance with rules.
3. Attempt is made to improve teacher student relationship.

V. POWERS OF THE COMMITTEE

The Committee is empowered to act as follows:

1. The committee reserves the right to conduct enquiry on any type of misbehavior on the part of any student of the college.

2. Right to ask the students to bring his / her parents / guardians to proceed further.

VI. PLAN OF ACTION:

Date	Issues	Description
23.07.2018	Indiscipline in the campus	Eight students of III BBA showed Indiscipline in the campus. So warned such students & took the apology
23.08.2018	Indiscipline in the campus	One first year Boy & a girl sat in the bus stand together at the college time. For their Indiscipline Warned them & took the apology from both.
24.08.2018	Indiscipline in the class Room	In the I Bcom B Class One Boy & a girl sat together in a manner less way. Called them out & educate them to sit proper way. Took the apology for the Indiscipline.
01.09.2018	Indiscipline in the Campus.	Final year One Boy & a girl sat together & misbehave near the UG library. Called them & counsel them to behave properly. Took the apology for the Indiscipline.
05.10.2018	Violation of the tournament rules	Two boys came for the MUIC tournament late night without permission & violated the rules of the college. Took the apology for the Indiscipline.
05.01.2019	Violation of Dress code	One boy violated the dress code and were found in jeans Pant. Sent the boys to home to change the dress.
08.02.2019	Indiscipline outside the campus	Two boys of Final year Bcom A did the new sense in the public place . Called them & took the apology.
25.02.2019	Shows misconduct in the match	11 cricket players from II Bcom B Shows their Misconduct in the cricket match. Called them & took the apology.

To achieve the said objectives of the Committee:

- a. Warning will be given to students found faulty/misbehaving in the campus.
- b. Further act of indiscipline dealt with seriously.

- i. Apology from the students
- ii. Counseling / advice given if found necessary.
- iii. Necessary action will be taken against the student who will tamper / damage college properties.

LIST OF DOCUMENTS

1. Case register- Book
2. Minutes- Book
3. Notice- File
4. Record of Not wearing ID cards and Uniform -Book
5. Students' Driving License Copies -Book
6. Apology Letters and Enquiry Reports –File
7. Mobile seizing apology letters.

Place: Aikala,

Date: 31.03.2019

Coordinator

Principal